



CHIEF MINISTER'S SECRETARIAT, SINDH KARACHI

NOTIFICATION

No.SOA/CMS/Circular(Duty Roster)/2018: In continuation of this Secretariat's Notification of even number dated 30.03.2023, following Officers of this Secretariat / House, Karachi alongwith their respective staff and immediate Officers i.e. **Additional Secretary and Deputy Secretary (concerned)** will remain present in their offices on every Saturday in order to dispose off additional essential assignments, if any, as per schedule hereunder:-

S#	NAME OF OFFICER	DESIGNATION	IMMEDIATE OFFICERS		DAY	DATE
01	Mr. Nazir Hussain Jatoi	Section Officer – IX	DS-II	AS-IV	Saturday	13.05.2023
02	Ms. Asma Moomal	Section Officer – X	DS-V	AS-I	Saturday	20.05.2023
03	Ms. Afshan Shaikh	Section Officer – IV	DS-III	AS-V	Saturday	27.05.2023
04	Mr. Shaheen Khan Bhayo	Section Officer – I	DS-I	AS-III	Saturday	03.06.2023

2. Following Officers alongwith their staff will remain present on following Holidays to dispose off essential assignment if any, as under:-

S#	NAME OF OFFICER	DESIGNATION	DAY	DATE
01	Mr. Jahangir Aslam Pirzada	Section Officer – II	Sunday	07.05.2023
02	Mr. Ghulam Sarwar Mangi	Section Officer– III	Sunday	14.05.2023
03	Mr. M. Aslam Shaikh	Section Officer – VIII	Sunday	21.05.2023
04	Mr. Asif Raza Chandio	Section Officer – V	Sunday	28.05.2023
05	Mr. Riaz Ahmed Shaikh	Section Officer – VI	Sunday	04.06.2023

3. The Incharge, R&I Section, Chief Minister's Secretariat / House, Karachi is hereby directed to bound one Dispatch Rider and one Junior Clerk to dispose off the essential Dak in coordination with Duty Officer in order to maintain smooth working.

FAYAZ AHMED JATOI
PRINCIPAL SECRETARY

No.SOA/CMS/Circular(Duty Roster)/2018

Karachi, dated the 05th May, 2023

A copy is forwarded for information & necessary action to:

- The Additional Secretary (Staff) to Chief Minister's Secretariat / House, Karachi.
- The Officers concerned (All), Chief Minister's Secretariat / House, Karachi.
- The Incharge, R&I Section, Chief Minister's Secretariat / House, Karachi.
- PS to Principal Secretary to Chief Minister, Sindh.
- PS to Secretary, Chief Minister's Secretariat / House, Karachi.
- PS to Additional Secretary (All), Chief Minister's Secretariat / House, Karachi.
- PS to Deputy Secretary (All), Chief Minister's Secretariat / House, Karachi.
- The Notification file.



Shaheen Khan Bhayo
5th May, 2023
(SHAHEEN KHAN BHAYO)
SECTION OFFICER-I/(ADMN)